

## Maximum Cost Funded Events/Projects

Listed below are the maximum amounts that Core Council / CEP will fund each of the listed items and services. Use this sheet as a reference, not as a substitute for researching your project budget.

<b>ADA Accommodations</b>	
<i>Note: If you have questions about your event related to ADA accommodations, please discuss with your advisor before completing your proposal.</i>	
<b>Audio Visual Equipment:</b>	
Rates are based on UCSC ITS.	
Classroom and Special Event Staffing (Delivery and Strike)	\$82.00 / hour
Classroom and Special Event Staffing (On-site support)	\$82.00 / hour
Classroom and Special Event Travel Time (from UCSC campus; minimum 1 hour)	\$82.00 / hour
Student Support (by prior arrangement and pending availability only)	\$20.00 / hour
Tripod	\$15.00
Video Camcorder	\$30.00
Video/Data Projector	\$110.00
Microphone	\$11.00
Microphone, Wireless	\$21.00
Sound System, Small Event	\$69.00
Sound System, Large Event	\$95.00
Sound System, Handheld	\$15.00
Projector, Film, 16mm in Classrooms Lecture Halls	\$21.00
Projector, Overhead in Classrooms Lecture Halls	\$21.00
<b>Decorations:</b>	
Mid-Scale Event (100 people or less)	\$150.00
Large-Scale Event (100 people or more)	\$250.00
<b>Directional Signs</b>	
With a range from \$45 -\$100 per event.	\$66.50 / hour (~3 signs)
<b>DJ's (short biography required)</b>	
	\$600.00
<b>Event Equipment Rental</b>	
Rates are based on UCSC Receiving Services.	
Plastic Folding Chairs	\$0.80
Folding Tables	\$7.50
Stanchions with ropes	\$15.00
Podium / Lecterns	\$10.00

Poster Display Boards (4' x 7')	\$15.00
Delivery / Set Up / Strike	\$75.00 - \$130 / hour
<b>Facilities:</b>	
Rates vary by UCSC Residential Colleges & Venues.	
Venue rental only	\$150.00
Minimum of 2 crew members for full service reservations (Venue rental + logistics/tech support services)	\$20 / hour / per crew member
<b>Flyers</b>	
Rates are based on UCSC Copy Center.	
Black & White	\$0.15 / flyer
Color	\$0.39 / flyer
<b>Food:</b>	
<i>Note: The nature of the program and the importance that food has in the overall success of a given event will be taken into consideration.</i>	
<b>Refreshments based on approved UCSC Caterers &amp; Vendors</b>	
Breakfast	\$3.00 / person
Lunch	\$10 - \$15 / person
Dinner	\$15 - \$20 / person
<b>Grounds Services:</b>	
Rates are based on UCSC Physical Plant. The cost for all rentals is based on the labor time needed for preparation and delivery.	
Trash Cans	\$67.47 / hour
Recycling Containers	\$87.14 / hour
Recycling Materials	\$0.367 / pound of materials collected
Refuse Dumpster	\$87.14 / hour
Refuse Volume Fee	\$0.367 / pound of refuse collected
<b>Hotel Accommodations:</b>	
Rates are based on average rate at Mission Inn as well as factoring in the max cost for hotel rooms from UCSC travel policy.	
Mission Inn (1 Queen) Sun – Thurs	\$130.00
Fri – Sat	\$275.00
<b>Office Supplies</b>	
Markers	\$12
Pens	\$8
Paper	\$10
Sticky Notes	\$10

Easel Pad	\$40
<b>Paper Goods</b>	
Rates are based on paper goods for a meal that has 1 cup, plate, napkin, and utensil per person.	
50 people	\$15.00
100 people	\$22.00
500 people	\$85.00
<b>Parking:</b>	
Rates are based on UCSC Taps.	
Lot Sign (up to two signs per lot)	\$30
Sign (non-lot/sign with barricade)	\$30
Reserved Space, Day (VIP) - Sign and Permit	\$30
Reserved Space, Night (VIP) - Sign and Permit	\$25
Parking Attendant (requires two attendants)	\$20 / hour / attendant after the first two hours
Driver with UCSC Shuttle Bus	\$123 / hour (consecutive 4-hour minimum)
<b>Police:</b>	
Rates are based on UCSC PD. All recharges require a 3-hour minimum.	
Police Officer	\$91.61 / hour
Police Sergeant	\$135.38 / hour
Parking Officer	\$69.41 / hour
Lead Parking Officer	\$90.82 / hour
Lead Dispatcher	\$80.50 / hour
Dispatcher	\$65.95 / hour
Student Ambassadors	\$16.67 / hour
Administrative Fee	\$18.00
<b>Posters</b>	
<b>Note: Quotes Required</b>	
Color Posters (11" x 17")	\$400
B W Posters (11" 17")	\$200
<b>Shipping Costs</b>	
First class Forever Stamps	\$0.66 per Stamp
Envelopes	\$10
Plastic Bubble Mailer	\$30
<b>Speakers</b>	

Local / Not a “Name” speaker (short biography required)	\$50 - \$1,000
A “name” Speaker (short biography required)	\$100 - \$5,000
Performers (short biography required)	\$100 - \$10,000
<b>Vehicle Rentals:</b>	
Rates are based on UCSC Fleet Services.	
Sedan - 5 Passenger	\$45.00 / day
Passenger Van - 12 Passenger	\$85.00 /day
Cargo Van - 2 Passenger	\$60.00 / day
Neighborhood Electric Vehicle - 2 Passenger	\$80.00 / day
Voyager Card Processing Fee	\$6.00 / card
<b>Virtual</b>	
<b>Notes:</b> <i>Quotes Required.</i>	
Online Marketing Software i.e. Canva, bit.ly, Linktree	\$300
Hosting a Zoom Webinar	\$40 - \$340
Broadcasting Live Video on multiple social media platforms e.g. Restream	\$19 - \$49
Online gallery to host art e.g. exhibit	\$15 - \$65