New Student Organization
Registration Guide
SOAR / Student Media / Cultural Arts & Diversity (SOMeCA)

Intake process begins | October 7, 2019, 1:00 - 4:00 pm
Deadline to register | December 6, 2019 by 5:00 pm

**Step 1**
Complete New Student Organization Intake Questionnaire (located at someca.ucsc.edu).

**Step 2**
Meet with SOAR Peer Advisors for intake review process.

**Step 3**
SOAR Peer Advisors determine eligibility for registration with appropriate SOMeCA Office. **If eligible, pick up Application for Registration at SOAR.**

**Step 4**
Fill out Application for Registration

**Step 5**
**Four Authorized Representatives** view online orientation videos (located at someca.ucsc.edu).

**Step 6**
**Four Authorized Representatives** take & pass online Orientation Quiz with a score of 100%.

**Step 7**
Fill out and complete a constitution.

**Step 8**
Submit completed Application for Registration along with constitution to SOAR for approval.

SOAR Office Hours: M-F 9:00 am - 5:00 pm
Peer Advising Hours: M-F 1:00 pm - 4:00 pm
Student Union, 2nd Floor
(831) 459-2934 | http://someca.ucsc.edu

Updated September 2019