



# GREEK-LETTER ORGANIZATION REGISTRATION GUIDE

## Registration Opens September 19, 2022 at 10:00 am

1

Identify your four Authorized Representatives.

2

Meet with your SOMeCA Office or SOMeCA advisor.

3

Complete Application for Registration form on DocuSign.

4

View the Online Orientation and pass the quiz with a score of 100%.

5

Submit National Insurance Certificate via email to your SOAR Advisor. (Applies to National GLO's only.)

6

Submit Recruitment Flier via email to your SOAR Advisor.

7

Submit most updated (local/national) constitution & bylaws.

8

Authorized Representatives & New Member Educators attend Fall Orientation on Sept 19, 2022 or Sept 21, 2022.

9

Submit Greek-Letter Organization Chapter Packet to SOAR by:  
Fall - Oct 21, 2022, 5:00 pm | Winter - Feb 3, 2022, 5:00 pm | Spring - Apr 28, 2022, 5:00 pm

10

Authorized Representatives RSVP by Oct 21, 2022 for the Leadership Series.

11

Schedule your one-hour Advisor Agreement Meeting by Oct 21, 2022.

12

Acknowledge & complete the Slug Greek Excellence Program.

SOAR

Monday - Friday 10:00 am - 5:00 pm  
(831) 459-2934 | <http://someca.ucsc.edu>