

# Greek-Letter Organization Registration Guide

**Registration Opens September 20, 2021 at 1:00 pm**

1

Identify your four Authorized Representatives.

2

Schedule Zoom meeting with SOAR Office/Advisor.

3

Complete *Application for Registration* form on DocuSign.

4

Watch Online Orientation and pass the quiz with a score of 100%.

5

Submit National Insurance Certificate via email to your SOAR Advisor. (Applies to National GLO's only.)

6

Submit Recruitment Flier via email to your SOAR Advisor.

7

Submit most updated (local/national) constitution & bylaws.

8

Authorized Representatives & New Member Educators attend Fall Orientation on Sept 16, 2021, Sept 17, 2021, or Sept 21, 2021.

9

Chapter President and one executive officer attend Fall Retreat on October 9, 2021.

10

Submit Greek-Letter Organization Chapter Packet to SOAR by:  
Fall - Oct 29, 2021, 5:00 pm | Winter - Jan 28, 2022, 5:00 pm | Spring - Apr 22, 2022, 5:00 pm

11

Authorized Representatives RSVP by Oct 29, 2021 for the *Leadership Series*.

12

Schedule your one-hour Advisor Agreement Meeting by Oct 29, 2021.

13

Review & Completion of the Slug Greek Excellence Program.

SOAR

Starting Sept 20th: Monday - Friday 1:00 pm - 5:00 pm  
Starting Sept 27th: Monday - Friday 11:00 am - 5:00 pm  
(831) 459-2934 | <http://someca.ucsc.edu>